

HIPAA: Health Insurance Portability and Accountability Act of 1996

Notice of Privacy Practices for Protected Health Information

This notice explains how your medical information may be used, disclosed, or requested, and how YOU can access it. (Effective: April 14, 2003)

Please review this notice carefully.

Central Utah Health Department's Privacy Promise to You

This notice outlines how CUHD ensures the privacy of your health information. It applies to all CUHD locations and personnel. CUHD complies with federal and state laws to maintain the confidentiality of your health data.

How CUHD Uses Your Health Information

When you receive care from CUHD, your health information is used for treatment, billing, and general healthcare operations. Examples include maintaining records of healthcare services, improving care quality, training staff, managing costs, and planning to better serve communities.

Payment and Operations: CUHD uses your health information for billing, payment records, and operational purposes. This may involve obtaining payment from you, your insurance company, or a third party. CUHD may also share information with third parties assisting in treatment, payment, and healthcare operations.

CUHD may use your health information to:

- Recommend treatment alternatives.
- Inform you about health services and products.
- Share information with third parties safeguarding your health data.
- Communicate important health information to your family or authorized representatives.
- Remind you of upcoming appointments.

Sharing Your Health Information

There are only a few times when CUHD can share your health info without your permission. This includes:

- When requested by law enforcement, as required by law or court order.
- To protect victims of abuse, neglect, or domestic violence, as required by law.
- For tracking diseases, reporting births and deaths, and handling reactions to drugs and medical device issues, as required by law.
- For specialized government functions such as intelligence and national security, as required by law or court order.
- To reduce or prevent a serious threat to public health and safety, as required by law.

- As mandated by law, coroners, medical examiners, funeral directors, and organ and tissue donation.
- For research approved by CUHD's review process and pursuant to strict federal guidelines.
- For state required workers' compensation or similar programs, if you are injured at work.

Other Uses Require Your Authorization: All other uses or disclosures need your signed authorization, which you can revoke in writing at any time if not acted upon.

CUHD is required by law to:

- Maintain the privacy of your health information.
- Provide this notice describing the ways CUHD may use, share, and request your health information.
- Follow the terms of CUHD's notice currently in effect.

Your Individual Privacy Rights

You have the right to:

- Request restrictions on the use of your health information.
- Request alternative means or locations for confidential communications.
- Receive an accounting of certain disclosures made by CUHD (excluding common disclosures).
- Request corrections or additions to ensure accuracy.
- Obtain a paper copy of this notice.
- Inspect and copy your health information, with some restrictions and possible fees.

Contact CUHD About Your Privacy Rights

For privacy concerns or inquiries about your rights, contact the CUHD Records Officer at the provided address and phone number.

Central Utah Health Department
70 Westview Drive, Richfield, Utah 84701
Phone: (435) 896-5451 Fax: (435) 896-4353

Notice Changes: CUHD reserves the right to change this notice and will investigate and address any complaints promptly. You can obtain current notices at CUHD facilities.

CUHD assures no retaliation for filing complaints. You also have the right to file a complaint with the Office of Civil Rights - U.S. Department of Health and Human Services.

